

## CONTRACT OF ENGAGEMENT

An AGREEMENT for engagement made on this..... Two Thousand..... and between ..... [hereinafter called the appointee] on the one part and the Motilal Nehru National Institute of Technology Allahabad (hereinafter called the Institute) on the other.

The Competent Authority of the Institute has been pleased to approve the appointment of the appointee as ..... in the Institute on purely contract basis for a period of **one Year**, which is coterminous with the project and the appointee has accepted such appointment upon the terms and conditions hereinafter appearing NOW THESE PRESENTS WITNESS and the parties hereto respectively agree as follows:

1. The agreement of engagement shall be deemed to have been entered into an agreement subject at all times to the rules and regulations of the Institute as in force from time to time.
- 2.(a) The appointment automatically terminates on ..... or earlier if project is over before.....
- 2.(b) It may be renewed on the basis of your performance evaluation. In any case, even if renewed, the appointment is automatically coterminous with the project.
3. The appointee shall be ..... in the Department of .....under the ..... project.
4. The appointee shall be working as ..... and serve the Institute on a full-time basis.
5. The appointee shall devote his full time to the services of the Institute and shall be subject to the Conduct Rules and other provisions of the Rules/Regulations as applicable for similar category of employees. Any information obtained by the appointee during or in connection with his service and the work, upon which the appointee is engaged, shall be treated as secret and confidential, and the appointee shall be deemed in all respect, subject to the Indian Official Secrets Act. 1923, as amended from the time to time.
6. During the period of his/her engagement except in respect of any period of suspension and also of any period of leave without pay, the appointee shall be entitled to draw the consolidated Fellowship/Salary of Rs. ....../- per month all-inclusive subject to the deductions as per the Indian Income Tax Act.
7. The appointee shall be entitled for leave as per office order of the Dean (R&C) Office of the Institute under the "Proposed Guidelines on Leave Rules and Other Service Conditions for the Project Staff Involved in various Sponsored Research Projects sanctioned from, DST, CSIR, ARDB, DRDO etc.".
8. During the period of engagement, the appointee shall be governed by the engagement conditions and working hours as applicable for similar category of employees.
9. If required, the appointee may be required to work beyond normal working days and normal working hours.
10. Engagement of the appointee shall during the period of contract, may be terminated by the Institute at any point of time by **giving one calendar month notice in writing**, and without assigning any cause. Provided, the Institute always in lieu of the notice period may give him a sum equivalent to **one-month consolidated remuneration**. The appointee may also terminate his/her service by giving one calendar month notice in writing to the Institute. If the appointee does not inform one month before about his termination/resignation no fellowship/salary will be provided to him/her by the Institute.
11. During the period of contract, the appointee may be assigned any other duties/responsibilities as deemed proper by the concerned Competent Authority of the Institute.

12. In respect of any matter for which no provision has been made in this agreement the appointee shall be governed by the orders of the concerned Competent Authority.

IN WITNESS WHEREOF on the day and the year first above written, the Dean (R&C) of the Institute had hereunto set his hand and the appointee has hereunto set his/her hand.

**Appointee**

**Dean (R&C)**  
Motilal Nehru National Institute of  
Technology Allahabad

**Witness:**

1.

2.