

## Minutes of Pre-bid Conference

**Tender no.:** OT-14/MNNIT/Purchase Office/HCC/Medical Shop/2012-13 Date 01.11.2012  
**For procurement of:** Opening Medical Shop at MNNIT Allahabad  
**Date & time:** 20.11.2012 at 15.00 hrs.  
**Venue:** Institute Conference Room, MNNIT

The following participants attended the conference:

**Representatives of MNNIT:**

- 1) Prof. A. D. Bhatt, Chairman, HCC
- 2) Dr. Shivesh Sharma, Member
- 3) Dr. S. K. Mishra (Intender)
- 4) Dy. Registrar (Accounts), Member
- 5) Faculty In-charge (Purchase), Member

**Representatives of Prospective Bidder's:**

Sl. No.	Name of Firm	Represented by
1)	M/s Guadian Pharmacy, Shivkuti, Allahabad	Sri Sandeep Tiwari
2)	M/s Maa Bhagwati Medical Centre, Allahabad	Sri Atul K. Jaiswal
3)	M/s Shree Ganesh Medical, Shivkuti, Allahabad	Sri Ram kishor yadav

**Opening Remarks**

- (i) The Faculty In-charge (Purchase) had conducted the Pre-Bid Conference and at the beginning welcomed to everybody attending the Pre-Bid Conference for the Tender no *OT-14/MNNIT/Purchase Office/HCC/Medical Shop/2012-13 Date 01.11.2012* for opening Medical Shop at MNNIT Allahabad Campus.
- (ii) It was explained that purpose of Pre-Bid Conference is to explain the various important provisions of the bidding documents to the prospective bidders and to clarify any queries that the bidders may have in the subject bidding documents.
- (iii) The indenter, Dr. S. K. Mishra discussed a brief description about the 'Opening Medical Shop at MNNIT Campus', as per tender document, before the audience.
- (iv) The members representing the bidders were asked to furnish their queries in written format so that the replies to the same can provided by the purchaser. Replies to the queries are presented in **Table**.
- (v) The Faculty-in-charge (Purchase) expressed his profound gratitude to the participants for their active involvement.
- (vi) The meeting ended with a vote of thanks to the chair.


Faculty In-charge (Purchase)

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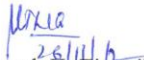
**Tender no.: OT-14/MNNIT/Purchase Office/HCC/Medical Shop/2012-13 Dated 01.11.2012**


SN.	Name of the Firm	Queries	Answer
1.	Maa Bhagwati Collection Centre Allahabad	1. Solvency Certificate Problem 2. Agreement of the 5 Years. 3. Issue of Service Tax- Number	1. The format is available on Institute Website or can be collected from purchase office. 2. The contract is initially for two year which can be extended up to five years on year to year basis on the performance evaluation. 3. Any applicable tax is bidder's liability.
2.	Grrdian Farmacy Shrohitapetai (P) Ltd. Allahabadd.	1. Please increase Agreement time five Years because it required in drug arriving 2. 25% of discount is too much so please reduce it because some medicine not having so much discount	1. The contract is initially for two year which can be extended up to five years on year to year basis on the performance evaluation. 2. No Change
3.	Shree Ganesh Medicals Shivkuti, Allahabad.	1. Surgical, Injectible medicine में ही २५% की छूट हो General Items पर कोई discount नहीं है। 2. Medical shop कम से कम ५ वर्ष के लिए हो। 3. Medical shop के लिए furniture उपलब्ध हो। 4. Payment सप्ताह में हो जाय। 5. Drug License के लिए समय दिया जाय।	1. No change 2. The contract is initially for two year which can be extended up to five years on year to year basis on performance evaluation. 3. As per the norms. 4. Payment as per Institute Rules. 5. Required time may be provided.

  
(S.K. Mishra)  
Medical officer

  
(Shivesh Sharma)  
Faculty In charge  
Health Center

  
(A.D. Bhatt)  
Chairman HCC

  
(Sarvesh K. Tiwari)  
Registrar (Offg.) (A/c)

  
(Asheesh Kumar Singh)  
FIP